

Accessing My NCCP LOCKER Account

10 Easy Steps

1. Go to www.coach.ca (Bookmark me!)

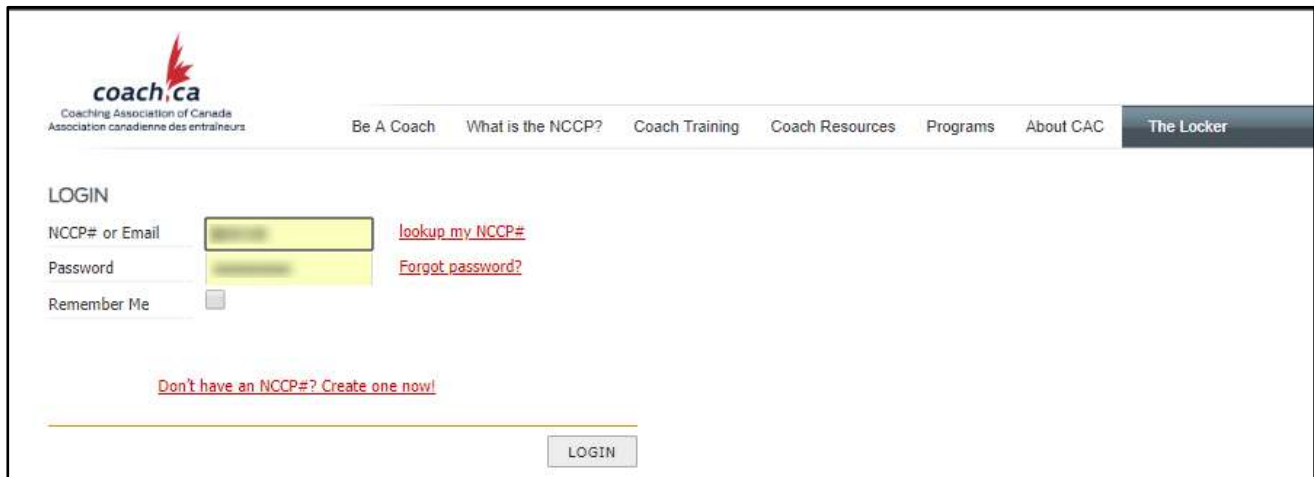
2. In the upper-right corner, click **THE LOCKER** to access your private account.

- Please note, you can also view your [public transcript](#) (not logging in) by using your Last Name and NCCP number. However to maintain the privacy of your information, the CAC recommends that NCCP numbers are not published on any public platforms.



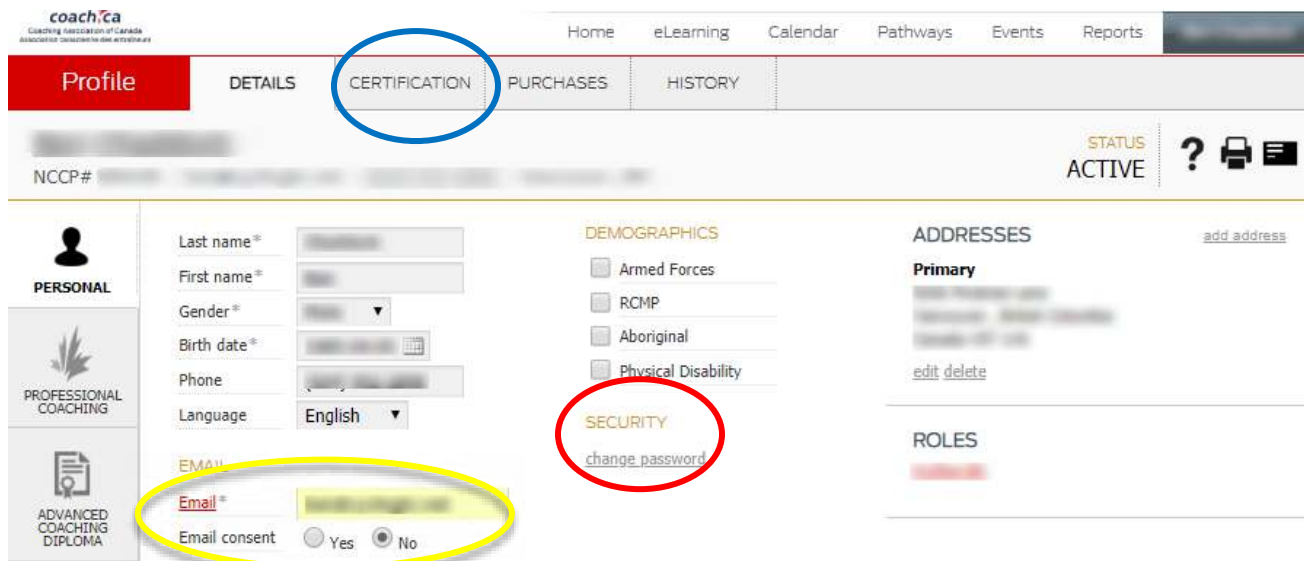
3. Login using either your NCCP # or email:

- I don't know what email I used?
 - i. Try using the same email that was used during registration for Cycling BC-facilitated NCCP courses, especially if you took the courses after January 1st, 2017.
- I don't know my NCCP # or passcode:
 - i. Email coach@coach.ca with your email, full name, and DOB (usually <1day reply)
 - ii. Or call Cycling BC at 604-737-3034 and speak with our administrative assistant



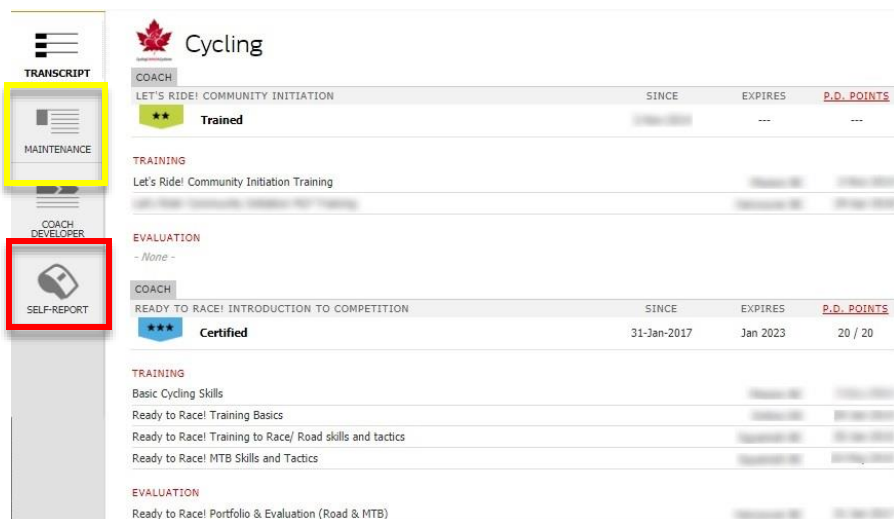
4. Welcome to your Locker!

- The 1st page that often loads is your personal details page
 - If Cycling BC helped you access your account by creating a temporary passcode, please click **Security** and update your passcode.
- Check your personal information and confirm that it is up to date. Click the SAVE button
- Consider clicking **YES to email consent** – the CAC provides a great monthly newsletter



5. Let's find your transcript! – select the **Certification** tab

- This sample show a fully-trained Community Coach, who is also Competition-Introduction certified



6. Credit where credit is due!

- Coaches who have achieved certification must maintain their credentials by accumulating professional dev credits. See **Maintenance** tab above
- Coaches who work with athletes can self-report 1 point a year. See **Self-Report** above

7. Additional Information is available in your locker

- Click the **HOME** tab to view your dashboard

The screenshot shows the coach.ca dashboard with the 'Home' tab selected. The dashboard is divided into several sections:

- LATEST:** A welcome message and a tweet from @CAC_ACE.
- ACTIVITY:** A section for 'CURRENT' certifications listing 'Alpine Ski' and 'Cycling'. Below this is a 'PROFESSIONAL DEVELOPMENT' section showing '286 ALL-TIME POINTS' with a bar chart. The chart categories are NCCP (green), Non-NCCP (blue), NON-NCCP (MS) (orange), and Self-Directed (red).
- ATTENTION:** A section for 'ATTENDING' events, showing 'OCTOBER 27, 2018' with a 'view' link.
- INVOLVEMENT:** A section for 'Which sports are you currently involved in?' with checkboxes for 'Alpine Ski', 'Cycling' (checked), and 'Canoe Kayak'. There is an 'ADD A SPORT' button.

- Click the **eLearning** tab to access free and low-cost modules, including Making Ethical Decisions.

The screenshot shows the coach.ca eLearning page with the 'eLearning' tab selected. The page includes a navigation bar with 'Home', 'eLearning', 'Calendar', 'Pathways', 'Events', and 'Reports'. Below the navigation bar, there are dropdown menus for 'Multi-Sport' and 'Coach & Coach Developer'. The main content area is titled 'welcome to eLearning | Multi-Sport' and features a list of available eLearning modules:

- AVAILABLE:** Coach Initiation in Sport, Coaching Athletes with a Disability, Make Ethical Decisions (MED) Online Evaluation, Making Head Way.
- COMPLETED:** Developing Athletic Abilities pre-workshop session.

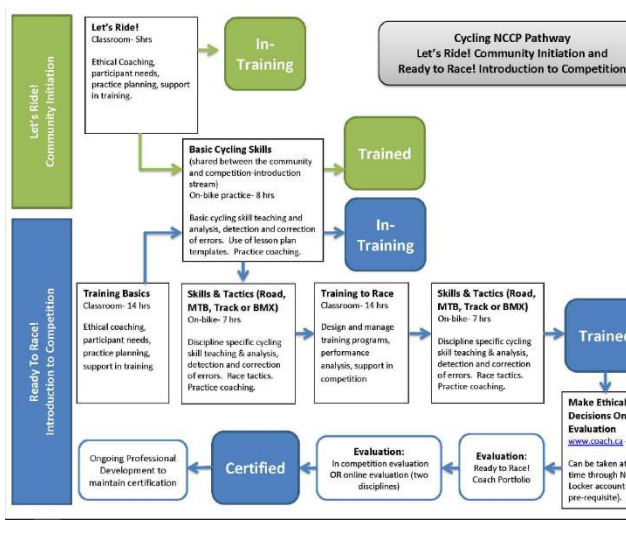
Instructions for getting started are provided in a numbered list:

- 1 Choose a sport from the drop-down list
- 2 Select an eLearning course from the left menu
- 3 Read the instructions and begin!

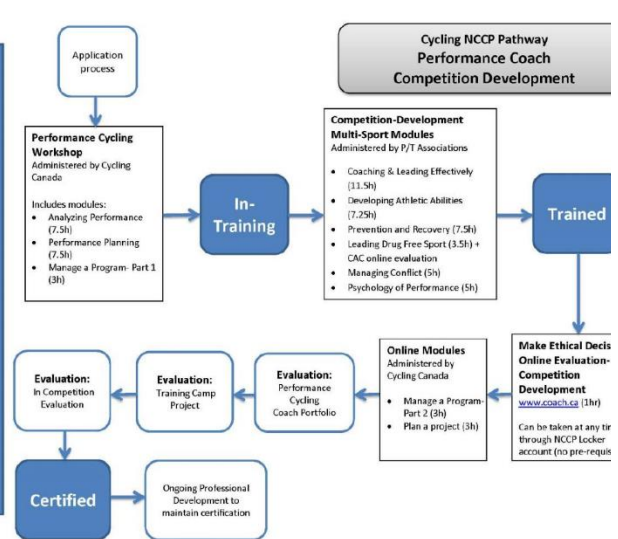
- Click **Pathway** to learn about what courses are available to you as a cycling coach. Or refer to our NCCP graphics below ([Click here for NCCP Overview](#))
 - Select either:
 - Cycling: Let's Ride! Community Initiation
 - Cycling: Ready to Race! Intro to Competition
 - Cycling: Performance Cycling - Competition Development

- Click either of the below images to view the full NCCP pathway for Cycling Coaches

Community Initiation & Comp-Intro



Comp-Dev



8. Pursuing additional Coach status

REGISTERED

- i. Coaches certified in at least one stream, so in cycling, either:
 1. **Comp-Intro**
 2. **Comp-Dev**
- ii. **Can apply to the Coaches Association of Canada to achieve Registered status. Additional perks apply with this designation.**

The screenshot shows the Coach Locker website interface. At the top, there is a navigation menu with links for Home, eLearning, Calendar, Pathways, Events, and Reports. Below this is a user profile header with the name 'Profile' and tabs for DETAILS, CERTIFICATION, PURCHASES, and HISTORY. The user's status is shown as 'ACTIVE'. The main content area is titled 'Requirements' and includes a sidebar with 'PERSONAL', 'PROFESSIONAL COACHING' (circled in red), and 'ADVANCED COACHING DIPLOMA' options. The main text describes the CAC's commitment and lists requirements for becoming a Chartered Professional Coach (ChPC) or a Registered Coach. A 'RESUME APPLICATION' button is located at the bottom right.

coach.ca
Coaching Association of Canada
Association canadienne des entraîneurs

Home eLearning Calendar Pathways Events Reports

Profile DETAILS CERTIFICATION PURCHASES HISTORY

STATUS ACTIVE ? [Print] [Menu]

PERSONAL

PROFESSIONAL COACHING

ADVANCED COACHING DIPLOMA

Requirements Profile Education Work Competitions Documents Notes Declaration

The Coaching Association of Canada (CAC) is committed to enhancing the profession of coaching. As the educational and professional body for coaches in Canada, the CAC grants the official designation of Chartered Professional Coach (ChPC) and the status of Registered Coach to professionals in the field of coaching. The CAC provides multiple services to coaches and promotes the integral role coaches play in the success and effectiveness of sport programs and athlete development in Canada.

To be a Chartered Professional Coach (ChPC) or a Registered Coach, you will need to obtain the following:

- Two (2) references and their contact information*;
- A valid and recent criminal record check**;
- A copy of any university or college diploma or degree.

Important details

- The application fee is \$100. This will be charged to your credit card, whether you are applying to become a ChPC or a Registered Coach.

*References must be from two (2) of the following:

- Your national organization;
- Your provincial organization;
- Your local sport organization; or
- A Chartered Professional Coach in good standing.

**The following will be considered valid and recent criminal record checks:

- The original copy of a criminal record check from your local Canadian police office that has been issued within the last 6 months.
- An Enhance Police Information Check (E-PIC) from [SterlingBackcheck](#) that has been issued within the last 6 months.
- A Criminal Record Check from one of SterlingBackcheck's international partners that has been issued within the last 6 months.

RESUME APPLICATION

PROFESSIONAL CHARTERED

- i. **Coaches fully-trained or certified at the Comp-Dev stream, can apply to the Advanced Coaching Diploma and pursue Professional Chartered coach status.**

If you have additional questions about your Coach Locker account, please call 604-737-3034 (Cycling BC) or email coach@coach.ca and the administrator at the CAC should respond within 24 hrs.