

Cycling BC Affiliation Memo – November 5th, 2025

Hello _____,

Thank you for affiliating your club, team, or business with Cycling BC in 2025. Your leadership and contributions are foundational to both our provincial cycling community and the broader Canadian sport system.

We heard your feedback that preparing earlier for 2026 is essential for a smooth and successful experience for your members. We're pleased to share that the **2026 affiliation renewal period is now open**, giving you several weeks to complete setup before membership sales open on December 2nd.

We're also happy to confirm that affiliation fees will remain the same for 2026. Setting up early ensures your members can access your club or team's registration portal and complete their Cycling BC membership purchase in one simple, streamlined transaction.

To help you get started, we've prepared a few key resources:

1. How to Renew Your Affiliation – step-by-step instructions (see attached)
2. Affiliation Highlights 2025 & Key Updates for 2026 – summary of this year's progress and next year's improvements (attached)
3. New Affiliation Overview [Webpage](#) – consolidated information about affiliation types, benefits, and requirements

We're here to support you every step of the way. I look forward to helping you finalize your 2026 affiliation and activate your members' registration portal. Event organizers can expect a follow-up announcement later this week with details on 2026 sanctioning.

Warm regards,

Ben Chaddock
Learning and Technology Director
Cycling BC

[Click here to schedule a call with Ben](#), or call (604) 737 -3034 ext. 3 between 9 am and 4 pm.

Attachment 1: Steps to renew affiliation

This document provides further information about how to renew your affiliation for 2026.

Before getting started, if you already have an admin account or are continuing as lead using your personal account, please log in to ccnbikes.com. If you wish to prepare for any future leadership change at your organization and create a universal admin account, please create a new account [here](#) (username: Team Admin), then contact membership@cyclingbc.net before proceeding to the next steps.

STEP 1) Once logged in, visit the [Dashboard Menu -> Clubs & Teams](#), then open the pre-cloned 2026 Membership Portal included in the custom email.

STEP 2) Scroll down to the bottom of the tab, select “+ADD AFFILIATION/SANCTIONING”, and in the pop-up window, select “Cycling BC Affiliation Application 2026”. Complete the application.

STEP 3) Please [schedule a follow-up](#) debriefing/cloning call with me to help ensure your system is ready to launch. To arrange an after-hours call, please reply to this email with a date/time.

If you are a provincial club that wants to register a second entity (Provincial Trade Team) for only \$25 (reduced price for 2026), please REPLY to this email immediately so we can create your Team portal in preparation for our STEP 3 video/phone call.

Our goal timeline for launch:

- November 3: Affiliation Application Open
- November 4-15: Ben is available for support (9 am-4 pm, or after-hours upon request).
- November 15: Reminder Email Sent
- November 17-24: Ben is unavailable for support, but applications are still open!
- November 25-30: Ben is available for limited support (6-9 pm PST).
- December 2 onwards: Ben is available for support (9 am-4 pm, or after-hours upon request).

We request that the above steps be completed as soon as possible. If you are delayed and your club/team portal is not yet ready on December 2, please ask your club members to wait before purchasing memberships until we can activate the portal. We are offering early-bird membership pricing from December 2nd to December 31st, 2025, so there is additional time available in early December to complete the above tasks if necessary.

Our membership and affiliations department is the beating heart of our cycling community. I am so pleased with the continued operational improvements we’ve achieved together based on your feedback, and I would like to take this opportunity to extend my gratitude once again for your contributions!

Thank you,

Ben Chaddock

Learning and Technology Director

[Schedule A Call](#)

Cycling BC Business Template: Organizer Portal 2026

[Dashboard Home](#) [Club Listing](#) [Configuration](#) [Metrics](#) [Reports](#) [Waitlist](#) [Clone Registration Process](#) [View Registration Page](#) [Set Event Live](#)

⚠️ This registration process is currently **Under Construction** please ensure you have completed your configuration before submitting it for review. The review and approval process takes between **two (2) and five (5) business days**.
Please note: only registration processes linked to **fully activated payment processor accounts** will be activated (the status of your payment processor account can be verified from Dashboard Home > Financials & Accounting section). An 'action required' or 'pending setup' payment processor account can take up to three (3) weeks to activate.

[SUBMIT FOR REVIEW](#)

Registration Activity

[Registration Breakdown](#) [Registration Reports](#) [Manage Registrations](#)

0

Complete Registrations*

0

Unique Registrants

0

Selected Registrations


*Does not include Cancelled and Incomplete registrations

Complete Registrations Overall

| Month | Count of Registrations Per Day |
|---------|--------------------------------|
| Jan '26 | 0 |
| Mar '26 | 0 |
| May '26 | 0 |
| Jul '26 | 0 |
| Sep '26 | 0 |
| Nov '26 | 0 |

Listing Preview

[Edit](#)



Event Name
Cycling BC Business Template: Organizer Portal 2026

Event Date Range
January 1 2026 - December 31 2026

Location
8337 Eastlake Drive, Burnaby, BC, Canada

Social Media Links
[f](#) [i](#)

Listing Status
Draft

Registration Configuration Overview

Registration Info

[Edit](#)

| | | | | |
|--|--|---|---|--|
| Registration Status Under Construction | Registration Open November 15 2025 | Registration Close November 30 2026 | Registration Open Time 12:00 AM | Registration Close Time 12:00 PM |
|--|--|---|---|--|

Financial Info

[Edit](#)

| | | | |
|---|---|-------------------------------------|---|
| Account Cycling BC - Affiliate Template | Organization group Cycling BC | Payment processor Paysafe | Status Cycling British Columbia Created on: 2024-06-07 |
|---|---|-------------------------------------|---|

Permissions Info

[Edit Organization Account Permissions](#) [Edit Process Level Only Permissions](#)

Organization Permissions
Owner: Cycling BC Admin

| Name | User Account Email |
|------|--------------------|
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Process Level Only Permissions

| Name | User Account Email |
|------|--------------------|
| | N/A |

Affiliation / Sanctioning

[Affiliate or Sanction this Club / Team / Event](#)

Attachment 2: Affiliations Department Progress Report (November 3rd, 2025)

What we achieved together in 2025:

1. Changes to the affiliation definitions, benefits, and prices have successfully helped Cycling BC organize, attract, and manage the highest number of affiliates (162 unique affiliates!). This past season witnessed 15+ new BMX clubs, 10+ new racing teams, and 10+ clubs switching teams, along with stability in our event organizer pool.
2. We fulfilled club/team requests to simplify the ride registration form at cyclingbc.net/ridereg, reducing the administrative burden for all stakeholders.
3. Clubs and teams using CCNBIKES registration portals streamlined many long-standing administrative challenges by:
 - o Eliminating paper waivers and using each club's CCN portal "Meet-and-Greet" function to welcome new riders more efficiently.
 - o Giving club and team leaders visibility and autonomy over their own rosters—reducing admin time, maintaining regulatory compliance, and ensuring affiliates are properly displayed on membership cards and race results.
 - o Offering a one-stop platform to manage registration, payments, and (for those who need it) seamless integration with attendance-tracking software through an API.

NEW FOR 2026: In February 2025, Interpodia (the parent company of CCNBikes) and Uplifter Inc. announced a strategic merger to future benefit users with system enhancements that will:

- improve the user experience for both athletes and administrators,
- introduce a mobile app,
- data analytics, and
- payment collection alternatives to Paysafe.
- We have already noticed improvements in the platform's speed and stability for front-end users and admins.
- We anticipate further enhancements, and our How-to Documents will be updated accordingly.
- The platform will also be rebranded as "Uplifter, Software for Cycling," with new user experience designs and colours being activated.

What we've heard (constructive recommendations for the future):

4. For some club/team administrators, using a Uplifter/CCNBIKES may be a new experience
 - o We accommodated users by creating one-on-one customer support throughout the year.
 - o We plan to continue accommodating users by providing support for 2026, creating new How-To documents, and starting these tasks 2 months earlier (October/November).

5. Providing more clarity on the Cycling BC insurance program.
 - o We accommodated this by streamlining the insurance information on our website to a single page (reducing it from 5), including a robust FAQ section, and hosting an insurance information session for clubs with our insurance provider, which is also available on our [website](#).
6. Make it easier for a club/team to host Learn to Ride/Race programs.
 - o We plan to accommodate this in 2026 by providing more flexibility for non-Cycling BC members to participate and providing administrative support to clubs in scheduling and managing their LTR programs, thereby reducing the need for clubs to hold business licenses in numerous municipalities.

What is staying the same?

7. Affiliation prices are staying the same.
8. CCNBIKES software continues as our primary membership and event registration tool for 2026. The software is being rebranded and improved throughout 2026.
9. Affiliated clubs and teams should register all in-province club/team rides using the online form at cyclingbc.net/ridereg. Please note: Failing to register your rides does not void your coverage, but it will make it easier for you to deal with insurance if your rides are registered and in the system. All out-of-province activities MUST be registered in advance to help ensure we provide you with the best administrative support before your travels.
10. Accident reporting is available on our online form at cyclingbc.net/accident.
11. Non-Cycling BC members joining a club/team for a Meet'n Greet or a visiting athlete competing in a Cycling BC-sanctioned competition MUST sign the Liability Waiver release. This can be done at a club/team's registration portal (select Meet'n Greet) (Find all affiliate portals here), the event registration portal, or cyclingbc.net/waiver.
12. Cycling BC members can join up to 2 clubs and 1 team at a time. To complete a mid-season change, members should register for their new club/team using the respective portal, then please email membership@cyclingbc.net so we can manually update the system.
13. All competitors, including visitors to BC, must sign the Cycling BC liability waiver.
14. Our SafeSport and Coach Excellence Policy (cyclingbc.net/ssce-policy) remains in effect. This policy puts safety at the forefront of our sport by setting out minimum accreditation standards for all UCI Technical license holders. The system helps us ensure compliance with our insurance provider, viaSport, Cycling Canada, and Cycling BC SafeSport policies.

What's new for 2026?

15. For General liability coverage to be in effect during a registered club/team ride, a minimum of 2 people must be present (it was previously 3 people in 2024/2025). Cycling BC's SafeSport policy still requires a minimum of 3 people for any activity involving youth.
16. Clubs/Teams wanting to affiliate a 2nd entity will be charged a \$25 admin fee (eg, a club also wanting to affiliate a separate race team, or vice versa).
17. A limited number of non-competition-related club training rides in the USA will be available in 2026 for an added fee. Pricing will be shared once our 2026 insurance is finalized.
18. Provincial Clubs are required to register as not-for-profit societies under the BC Society Act. We announced this impending change on December 15th, 2024, to support the longevity of our provincial clubs and ensure members can participate in annual meetings. Note, non-profit affiliates may choose to affiliate as a Trade Team if they more closely align with the Team definition. Please view a comparison table of our descriptions in the appendix. Please contact us if you require information on applying for non-profit status under the BC Society Act.
19. Businesses need to submit their BC Registry business number during affiliation application for insurance purposes.
20. During the affiliation application, clubs, teams, and companies need to submit their legal name (e.g., ABC Alpine Resort Ltd.) so their Certificate of Insurance can be issued in that name. Still, they can request a nickname for membership cards and race results.
21. We are providing more flexibility in licensing options for non-Cycling BC members participating in Adult Learn-to-Ride/Race clinics.
22. The preliminary 2026 BC Provincial Championships calendar has been drafted by Cycling BC staff, incorporating World Cups, Nationals, and other UCI events, as well as new Provincial Championships in Gravel and BMX. [Click here to learn more about these events!](#)
23. There are minor changes to event sanctioning types, descriptions, and regulations for our event organizers based on feedback received in 2025. Full details will be shared on cyclingbc.net/sanctioning in early November.

Table 1a) Affiliation DEFINITION Changes Over Time

| Type | 2024 | 2025 | 2026 |
|----------|--|--|--|
| Club | Open Membership | Open Membership-Based Board exists, AGM hosted | Open Membership-Based Board exists, AGM hosted Non-Profit Society Status [Required] |
| Team | Select Membership | Owned by an Individual <u>or</u> Focused on Racing Select Membership Non-Profit OR For-Profit | Owned by an Individual <u>or</u> focused on racing Select Membership No requirements for entity status (can be non-profit, for-profit, or registered) |
| Business | Event Organizer or a Business with other insurance | Event Organizers only | Event Organizers only Business Number and Title [Required] (<i>nickname okay for membership card</i>). |

Table 1b) Affiliation Definitions in 2026

| Affiliation Type | Rate | Description | Benefits & Services |
|------------------------------|--------------|---|---|
| Provincial Club | \$225 | A registered non-profit society that belongs to its members, organizes cycling activities for its members, has board members, by-laws/constitution, and an AGM. | This includes insurance for club activities in Canada, access to tools like Club 1882's fundraising platform, and customer support. You can host an event, facilitate a program, and travel to the contiguous USA for competition. Supplemental insurance for Directors/Officers coverage is available. |
| Provincial Trade Team | \$225 | A privately owned group with a select membership that is focused on promoting themselves, athletes, or sponsors through participation in competitive cycling events. | Same benefits as a club but provides additional structural freedom: teams can be associated with a non-profit society, a for-profit business, or remain an unregistered entity. |
| Supporting Business | \$225 | A registered non-profit society or for-profit business that primarily | This includes access to advertising on Cycling BC media channels and |

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|--|--|--|--|
| | | hosts cycling events and competitions. | sanctioning a participatory and competitive event. |
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Table 2) Affiliation BENEFIT Changes Over Time

| Type | 2024 | 2025 | 2026 |
|----------|---|---|---|
| Club | Training and Racing available in the USA (included) | Training in the USA is available for \$250/ride. Racing in the USA is available. (However, this wasn't clarified by our insurance company until Feb 1, creating confusion in December-January) | Racing is available in the USA (must be registered) |
| Team | Training and Racing available in the USA | Training and Racing available in the USA (must be registered) | Racing is available in the USA (must be registered) |
| Business | No Changes | No Changes | No Changes |

Table 3) Affiliation PRICE Changes Over Time

| | 2015 - 2018 | 2019 - 2023 | 2024 | 2025 | 2026 |
|------------------------|-------------|-------------|-----------|-------------|------------|
| Club | \$150 | \$175 | \$200 | \$225 | \$225 |
| Team | \$300 | \$325 | \$375 | \$225 | \$225 |
| Business | \$75 | \$100 | \$175 | \$225 | \$225 |
| Affiliate a 2nd entity | | | \$0 extra | \$225 extra | \$25 extra |
| CC Fees | | | \$37.50 | \$50 | \$56.25 |

This table illustrates considerable stability in the fees Cycling BC charges for affiliation, except in 2025, when we reduced the fees for Provincial Trade Teams to support a successful reorganization.

Continuing for 2026, non-profit organizations can affiliate as a Provincial Club and use Sport BC's portal to process and receive 95% of donations. NEW for 2026, Provincial clubs/teams can access Cycling Canada's Club 1882 program to process and receive 85% of donations.

NEW for 2026, we are offering Provincial Clubs (non-profit society) the opportunity to affiliate a Racing Team for only \$25. This is now possible, as we require the use of Uplifter software to reduce administrative time and insurance risks throughout the year.

NEW for 2026, Cycling Canada is increasing the fees it charges Cycling BC per affiliated organization. These fees were decided upon at Cycling Canada's AGM in September.

Table 4) NUMBER of Affiliated Organizations Over Time

| | 2018 | 2019 | 2020 | 2022 | 2023 | 2024 | 2025 | 2026 |
|-----------------------------------|------|------|------|------|------|------|------------|------|
| Club | 77 | 79 | 65 | 81 | 83 | 68 | 67 | |
| Trade Team | 27 | 25 | 26 | 31 | 31 | 22 | 62 | |
| Business | 37 | 52 | 15 | 24 | 23 | 42 | 33 | |
| Total | 141 | 156 | 106 | 136 | 137 | 132 | 162 | |
| National or UCI Trade Team | ? | ? | ? | ? | ? | 4 | 3 | |

This table illustrates significant increases in total affiliates in 2025.

Several clubs affiliated in 2025 as teams instead of clubs, per our request this season. This helped us better understand organizations led by a single individual rather than a board that selects its members, rather than opening it to the public, and/or those that focus on competition. We also welcomed 11 new teams, including the University of Victoria collegiate team.

We welcomed 7 brand new clubs in 2025, including Smithers and Kamloops, and finalized a monumental agreement with BMX Canada, which includes their 18 tracks/organizations. [Learn more here.](#)

Our event organizer cohort remains stable, with an average of 3 new organizers per annum.