

# Cycling BC Sanctioning Memo – November 14th, 2025

## Letter to Organizers

Hello \_\_\_\_\_,

Thank you for sanctioning your events with Cycling BC in 2025. Your leadership and contributions are foundational to both our provincial cycling community and the broader Canadian sport system.

We heard your feedback that preparing earlier for 2026 is important for a smooth and successful experience for your participants. We're pleased to share that the **2026 Cycling BC sanctioning renewal period is now open**, giving you several weeks to complete setup before Cycling BC 2026 membership licence sales open on December 2nd.

We're also happy to confirm that sanctioning structures and fees remain very similar to 2025, and we've made minor updates based on your feedback. Setting up your event sanctioning early helps secure your event date on our website events calendar, activate certificates of insurance for permitting, and allows you to launch your event registration ahead of the holiday season. Our goal is to enable you to open your event registration systems throughout December so your participants can register for both your event and an annual Cycling BC membership at early-bird rates, all in a single transaction.

To help you get started, we've prepared a few key resources:

1. How to Clone Your Event and Sanction for 2026 [New user experience] – step-by-step instructions (attached)
2. Events Department Highlights 2025 & Key Updates for 2026 – summary of this year's progress and next year's improvements (attached)
3. Updated Sanctioning Overview [Webpage](#) – consolidated information about affiliation types, benefits, and requirements

We look forward to helping you finalize your 2026 event sanctioning and launch event registration.

Warm regards,

CJ Young, Events Lead

Ben Chaddock, Learning and Technology Director ([call scheduler](#))

Cycling BC

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## Attachment 1: 2026 Event Sanctioning and Registration – Key Updates

### If you hosted event registration on CCNBIKES in 2025

We've simplified the 2026 event sanctioning process. You can now clone your 2025 event and pair it directly with the "Cycling BC Event Sanctioning 2026" payment option. See the images on the next page for a walkthrough on how to pair.

If you prefer that we handle the cloning for you, please reply to this email and our Technology Lead, Ben, will duplicate your event and send you a link to complete payment.

If you'd like to use a new user account for 2026 (instead of your personal one):

1. Log out of [ccnbikes.com](https://ccnbikes.com).
2. Create a new account with a username such as "Company Admin."
3. Before proceeding, contact [membership@cyclingbc.net](mailto:membership@cyclingbc.net) so we can change ownership of your financial account.

To pair your event with Cycling BC sanctioning:

1. Log in and open your [Dashboard → Events](#).
2. Open your 2025 event (or any 2026 draft we've already cloned for you).
3. Scroll to the bottom of the tab and select **+Add Affiliation/Sanctioning**.
4. In the pop-up, choose **Cycling BC Event Sanctioning 2026** and complete the application.
5. [Schedule](#) a quick follow-up call with Ben to review your setup. After-hours times are available on request—just reply to this email with a date and time.

### If you used a different registration platform in 2025 but wish to move to CCNBIKES in 2026

Please visit our [Sanctioning Portal](#) for full details and use the Apply button. Then, our team will help you:

1. Build your event registration
2. Add membership and waiver rules
3. Review everything before launch

### If you plan to use a registration platform other than CCNBIKES in 2026

Please contact [events@cyclingbc.net](mailto:events@cyclingbc.net) to review sanctioning and insurance requirements for the 2026 season. You can also visit [cyclingbc.net/sanctioning](https://cyclingbc.net/sanctioning) for details.

Once ready:

1. Submit your application through the [standard sanctioning portal](#).
2. We'll follow up with any questions and schedule a compliance review of your registration system.
3. Once approved, we'll issue insurance documents and publish your event on the Cycling BC website.

### Important Dates

Nov 1: Provincial Championship bid deadline  
Nov 9: Sanctioning applications open (beta)  
Nov 13: Sanctioning applications open

### Important Reminders

To ensure a smooth experience for everyone, please complete the steps above before opening your event registration. By doing so, we can avoid any compliance and administrative challenges that arose

last season when some events went live before sanctioning and waiver verification were finalized. Thank you for your cooperation in making this a successful season.

Cycling BC will be offering early-bird pricing on 2026 Cycling BC membership licences from December 2–31, 2025, so you'll still have time in early December to set up your event registration to align with our early-bird time window.

Your events are how we reach, inspire, and grow the cycling community across BC. We're grateful for your partnership and excited to keep building together.

Thank you,  
The Cycling BC Team

- Appendix includes:
    - How to PAIR your event registration with a sanctioning application/payment
    - How to apply for a WEEKLY event
      - Use first date (eg, Jan 7-Jan 7).
      - Select YES to series.
      - Then add subsequent dates (e.g., Jan 14, Jan 21, etc.).
    - How to apply for a WEEKEND event
      - Use date range (e.g., Jan 7-Jan 9).
      - Select NO to series.
      - If necessary, we will issue a QuickBooks invoice for additional per-diem fees.
-

# How to PAIR your event registration with a sanctioning application/payment - page 1

2026 Canadian National Championships

**Dashboard Home** | Event Listing | Configuration | Metrics | Reports | Waitlist | [Clone Registration Process](#) | [View Registration Page](#)

**Warning:** This registration process is currently **Under Construction** please ensure you have completed your configuration before submitting it for review. The review and approval process takes between two (2) and five (5) business days. Please note: only registration processes linked to **fully activated payment processor accounts** will be activated (the status of your payment processor account can be verified from Dashboard Home > Financials & Accounting section). An 'action required' or 'pending setup' payment processor account can take up to three (3) weeks to activate. [SUBMIT FOR REVIEW](#)

### Registration Activity

[Registration Breakdown](#) | [Registration Reports](#) | [Manage Registrations](#)

**0** Complete Registrations\* | **0** Unique Registrants | **0** Selected Registrations

\*Does not include Cancelled and Incomplete registrations

Complete Registrations Overall

| Month   | Count of Registrations Per Day |
|---------|--------------------------------|
| Mar '26 | 0                              |
| Apr '26 | 0                              |
| May '26 | 0                              |
| Jun '26 | 0                              |
| Jul '26 | 0                              |
| Aug '26 | 0                              |
| Sep '26 | 0                              |
| Oct '26 | 0                              |

### Listing Preview

| Event Name | Location   | Listing Status |
|------------|------------|----------------|
| [Redacted] | [Redacted] | Draft          |

Event Date Range: [Redacted] | Social Media Links:

### Registration Configuration Overview

#### Registration Info

| Registration Status | Registration Open | Registration Close | Registration Open Time | Registration Close Time |
|---------------------|-------------------|--------------------|------------------------|-------------------------|
| Under Construction  | [Redacted]        | [Redacted]         | [Redacted]             | [Redacted]              |

#### Financial Info

[Edit](#)

| Account    | Payment processor | Status     |
|------------|-------------------|------------|
| [Redacted] | Paysafe           | [Redacted] |

Created on: [Redacted]

#### Permissions Info

[Edit Organization Account Permissions](#) | [Edit Process Level Only Permissions](#)

| Organization Permissions Owner: |                          | Process Level Only Permissions |                    |
|---------------------------------|--------------------------|--------------------------------|--------------------|
| Name                            | User Account Email       | Name                           | User Account Email |
| Cycling BC Admin                | membership@cyclingbc.net |                                | N/A                |

### Affiliation / Sanctioning

Affiliate or  Sanction this Club / Team / Event





# Cycling BC Event Sanctioning 2026 Application

## New Listing

COPY FROM AN EXISTING LISTING

1. Listing

2. Application

3. Waivers

4. Submit

Cycling BC Test Event: Weekend 2026

START DATE

2026-01-09

00 : 00

END DATE

2026-01-11

00 : 00

Vancouver, BC, Canada

http://cyclingbc.net

membership@cyclingbc.net

6047373034

\*Phone number is displayed / visible to the public

EVENT LOGO



DRAG & DROP  
your files here, or [browse](#)

Size limit: 20 MB

SAVE LISTING

Classification

ROAD

MOUNTAIN BIKE

CYCLOCROSS

BMX

TRIATHLON & MULTISPORT

OTHER

Adding social media links here will help populate your registration confirmation email and transaction successful message with icons linking the user to the inputted URL's. This is also configurable in the dashboard.



https://facebook.com/



https://youtube.com/



https://instagram.com/



https://x.com/

IS THIS EVENT PART OF A SERIES?

Yes

No

SAVE & CONTINUE



# Cycling BC - Event Sanctioning - 2026 Application

## New Listing

COPY FROM AN EXISTING LISTING



Cycling BC Test Event: Grassroot 100 Day 1 2026

START DATE 2026-01-01 00:00 END DATE 2026-01-01 00:30

Use this setup to submit sanctioning for a re-occurring weekly event.

If this is your first time sanctioning with Cycling BC, please contact [events@cyclingsbc.net](mailto:events@cyclingsbc.net) before applying so we can ensure your application process goes as smoothly as possible.

Please include the following in your event name:  
RACE NAME p/b Affiliate (MMM DD, YYYY)

Enter in the date of the FIRST event. Then scroll down and select YES to series. If your series re-occurs for 3 weeks, add digit 2 and select ADD EVENTS. Then update the title of the subsequent events and add their dates.

Once complete, select SAVE & CONTINUE and enter in the information about your events. Upon review, Cycling BC staff will draft and update event registration portals for you, include creating a SERIES function to streamline the registration process of your customers/participants into one transaction.

SAVE LISTING

### Classification

ROAD MOUNTAIN BIKE CYCLOCROSS  
BMX TRIATHLON & MULTISPORT OTHER

Adding social media links here will help populate your registration confirmation email and transaction successful message with icons linking the user to the inputted URL's. This is also configurable in the dashboard.

https://facebook.com/ https://youtube.com/  
https://instagram.com/ https://x.com/

### IS THIS EVENT PART OF A SERIES?

Yes  No

### Series

#### DOES EACH EVENT TAKE PLACE AT THE SAME LOCATION?

Yes  No

2

ADD EVENTS

ADD EVENT

### Closed Series Events

Cycling BC Test Event: Grassroot 100 Day 1 2026  
START DATE 2026-01-01 00:00 END DATE 2026-01-01 00:30

Cycling BC Test Event: Grassroot 100 Day 2 2026  
START DATE 2026-01-08 00:00 END DATE 2026-01-08 00:30

Cycling BC Test Event: Grassroot 100 Day 3 2026  
START DATE 2026-01-15 00:00 END DATE 2026-01-15 00:30

SAVE & CONTINUE

## Attachment 2: Events Department Progress Report (November 10th, 2025)

### What we achieved together in 2025:

1. We hosted numerous UCI-level events, including Gastown, Crankworx, Elite MTB-XCO Nationals, Master's Road Nationals, and numerous Canada Cup mountain bike events. Provincial championships were also well attended and hosted in innovative formats to encourage participation.
2. We created new sanctioning options (Grassroots 100 Plus) to better align organizer needs with our ability to modify rules, manage officials, and address insurance requirements.
3. We consolidated our race rules by engaging in dialogues with athletes, organizers, commissaires, and Cycling Canada to create new technical guide templates for events.
4. We introduced a new Provincial Championship host bidding process, helping us identify key dates and supporting earlier calendar development for all stakeholders.
5. We introduced updates to Downhill, including new categories, regulations, and resources that helped reduce passing on track and create a safer environment.
6. The growing use of the CCNBIKES registration platform at more events has helped organizers ensure participant compliance with registration rules and ensure that all waivers are signed. With scheduled improvements to the CCNBIKES platform in 2026, we anticipate more organizers will switch over. Please contact us if you have questions or would like to set up a test portal on the CCNBIKES platform.

### What we've heard (recommendations for the future):

7. For some event organizers, using CCNBIKES may be a new experience.
  - We accommodated users by creating one-on-one customer support throughout the year.
  - We plan to continue accommodating users by providing support for 2026, creating new How-To documents, and starting these tasks 2 months earlier (November/December).
8. Providing more clarity on the Cycling BC insurance program.
  - We accommodated this by streamlining the insurance information on our website to a single page (reducing it from 5), including a robust FAQ section, and hosting an insurance information session for clubs with our insurance provider, which is also available on our [website](#).
9. Make it easier for a club/team to host Learn to Ride/Race programs.
  - We plan to accommodate this in 2026 by providing more flexibility for non-Cycling BC members to participate and providing administrative support to clubs in scheduling and managing their LTR programs, thereby reducing the need for clubs to hold business licenses in numerous municipalities.

## What is staying the same?

10. Sanctioning fees are remaining the same as in 2025 in most cases.
  - We've attached COMPARISON pages for sanctioning prices and agreements (SEE RED TEXT) at the very bottom of this report.
11. CCNBIKES remains the preferred platform for event registration. Organizers who use a different registration platform will need to discuss with Cycling BC staff before approval to ensure all parties are aware of the requirements and expectations regarding insurance coverage, competition regulations, and membership licence requirements, and that these are confirmed before opening registration.
12. We are maintaining our Provincial Championship bid process and invite organizers who have successfully hosted a Cycling BC-sanctioned race to explore our [application page here](#). Applications for autumn events, cyclocross and track are open until April 1st, 2026.
13. Clubs and other non-profits can set up donation portals within their event or club registration. This would appear at the end of the registration process. Donations are visible under the [Campaigns and Charities tab in your CCNBIKES Dashboard menu](#).

## What's new for 2026?

14. The 2026 events calendar is being drafted to align with the World Cup, National Championship, UCI events, and Cycling BC Provincial Championship weekends. We will consult with each discipline during post-season debrief meetings to finalize dates and ensure coordination across the provincial calendar.
15. To strengthen alignment across organizers, officials, and Cycling BC staff, we are conducting discipline-specific post-season debrief and planning meetings with organizers and/or other key event stakeholders.
  - 2025 Post-Season Debriefs
    - Nov 13: Gravel Event Organizers
    - Nov (TBC): Cyclocross
    - Nov 27 (TBC): Track / Velodrome
    - Dec 4: Road
    - January: BMX
    - January: Downhill
    - February: Cross-Country
    - February: Enduro
  - 2026 Pre-Season Meetings
    - January 15–25: Road (first of the season)
    - Pre-season meetings for other disciplines will occur approximately 30 days before each season opener.

16. To support organizers in keeping events affordable and encouraging participation, we are reducing the Single-Event License fee for adults from \$25 to \$15. Single-event licences for youth (\$5 each) will remain the same.
  - We continue to offer a maximum of 3 single-event licenses per person, per year, after which individuals are prompted to purchase an annual Cycling BC membership and pay only the difference.
  - Note that Single-Event Licenses include both General Liability Coverage and Sports Accident coverage during the event. In contrast, Mass-Participation non-members who sign the Cycling BC Liability Release Waiver only receive General Liability Coverage.
17. We are modifying our sanctioning application instructions for WEEKLY events (recurring) vs. WEEKEND events. Please consult the how-to documents earlier in this document. For weekend events with a per-day sanction fee, you'll be charged for 1 day during your sanctioning application via CCNBIKES and then receive a follow-up invoice before approval for the remaining event days.
18. Some of our event sanctioning types are switching from per-event to per-day. For example, Mass-Participation events and A-Competition are now charged per day. Please apply as a weekend event, referencing the instructions earlier in this document.
19. A new sanctioning type, AAA+, has been added to accommodate the World Cup Downhill event in Whistler.
20. Sanctioning agreements have been updated to reflect common misconceptions and challenges (see comparison below).
  - Mass-Participation:
    - We now offer a separate sanctioning type for events with over 500 people, creating more flexibility
    - Upfront fees are now per day to cover risk, costs, and encourage non-charity events to shift towards Grassroots sanctioning.
    - The post-event fee is now based on whether the CCNBIKES event registration is used:
      - \$5 per non-member when using CCNBIKES.
      - \$5 per participant when using an alternative platform.
  - A-Level Competitions:
    - Sanctioning fees are now \$280 per day rather than \$280 per competition due to rising administrative costs.
  - AA-Level Competitions:
    - The \$405 sanctioning fee for Provincial Championships will be covered by grants when possible (must be a non-profit).
  - AAA-Level Competitions:

- Sanctioned competitions hosted on private property, namely alpine ski resorts (e.g., Downhill), **must apply early** so we can facilitate conversations between our insurance broker (Gallagher) and the resort. These discussions are set to begin in January 2026 and aim to avoid the late approvals experienced in 2025. Note: resorts cannot have BOTH named insured status and additional insured status. Therefore, we recommend two separate entities: an event organizer and a facility.

## 21. CCNBIKES:

In February 2025, Interpodia (the parent company of CCNBikes) and Uplifter Inc. announced a strategic merger to further benefit users with system enhancements that will:

- improve the user experience for both athletes and administrators,
  - introduce a mobile app,
  - data analytics, and
  - payment collection alternatives to Paysafe.
- We have already noticed improvements in the platform's speed and stability for front-end users and admins.
  - We anticipate further enhancements, and our How-to Documents will be updated accordingly.

### Organizers using alternative registration platforms to CCNBIKES:

For 2026, we have expanded the guidance on our Resources page outlining the requirements for organizers who choose to host event registration outside the CCNBIKES system. Organizers using other registration platforms must **integrate the official Cycling BC waiver** directly into their event registration process. Cycling BC will provide this waiver in **Word format** for easy integration. Before opening registration, organizers are required to:

1. **Demonstrate the registration process** in a short walkthrough with Cycling BC staff to confirm proper waiver placement and digital signature capture.
2. **Submit all digitally signed waivers** to Cycling BC after the event for recordkeeping and compliance verification.

This ensures all participants have formally acknowledged the waiver and that events meet the sanctioning and insurance requirements established by Cycling BC.

Alternatively, event organizers are solely responsible for checking Cycling BC licenses or confirming that all participants have completed the necessary forms ([cyclingbc.net/single-event](https://cyclingbc.net/single-event), or [cyclingbc.net/prospective](https://cyclingbc.net/prospective)), depending on the sanctioning type. For Mass-Participation 500 Plus events, please contact [events@cyclingbc.net](mailto:events@cyclingbc.net) to finalize our agreement ahead of submitting your application.

2026 Sanctioning Agreement - Comparison

| Sanctioning   | Definition   | Type                        | Application Deadline      | Organizer Pays                                | Event Registration<br><i>(*License Check)</i>             | Participant Membership Type                        | Officials | Technical Guide              | Cycling BC Invest         |
|---------------|--|-----------------------------|---------------------------|---|---|--|-----------|------------------------------|---------------------------|
| Participatory | Education events that either charge a fee, award upgrade points, or are open to the public (non-Cycling BC members). | Education Event             | 30 days (\$50 rush fee)   | \$40/day                                      | Uplifter Required. Reg closes <b>1 day</b> before.        | CFA, Prov, UCI Race, or SEL, or HopOn [Max 6x90m]. | n/a       | n/a                          | n/a                       |
| Participatory | Charity or Gran-Fondo style event with a common start time and includes a maximum of 500 participants.               | Mass-Participation 500      | 30 days (\$50 rush fee)   | \$200/day upfront + \$5/non-member post-event | Uplifter Encouraged [save \$\$ in post-event]             | CFA, Prov, UCI Race, or Non-Member Waiver          | n/a       | n/a                          | n/a                       |
| Participatory | Charity or Gran-Fondo style event with a common start time and includes more than 500 participants.                  | Mass-Participation 500 Plus | 30 days (\$50 rush fee)   | \$200/day upfront + negotiate post-event      | Uplifter Encouraged [save \$\$ in post-event]             | CFA, Prov, UCI Race, or Non-Member Waiver          | n/a       | n/a                          | n/a                       |
| Competitive   | Self-seeded community competition with a maximum of 100 participants.  | Grassroots 100              | 30 days (\$50 rush fee)   | \$30/day                                      | Uplifter Encouraged. Closes <b>1 day</b> before.          | CFA, Prov, UCI Race, or SEL (\$5/\$25)             | n/a       | n/a                          | n/a                       |
| Competitive   | Self-seeded community competitions with more than 100 participants   | Grassroots 100 Plus         | 30 days (\$50 rush fee)   | \$40/day                                      | Uplifter Encouraged. Closes <b>1 day</b> before.          | CFA, Prov, UCI Race, or SEL (\$5/\$25)             | n/a       | n/a                          | n/a                       |
| Competitive   | Categorized competition with Cycling BC categories, commissaires, regulations, and upgrade/series points.            | A (Regional)                | 60 days (\$100 rush fee)  | \$280/day                                     | Uplifter Encouraged*. Close <b>1 business day</b> before. | Prov, UCI Race, or SEL (\$5/\$25)                  | 2+        | 30-day draft, 21-day publish | ~ \$800 for 2+ Officials  |
| Competitive   | Categorized championship with Cycling BC categories, commissaires, regulations, and upgrade/series points.           | AA (ie: Prov. Champ)        | 90 days (\$200 rush fee)  | \$405/event                                   | Uplifter Required*. Close <b>2 business day</b> before.   | Prov, UCI Race, or SEL**                           | 3+        | 45-day draft, 30-day publish | ~ \$1000 for 3+ Officials |
| Competitive   | UCI event (C1, C2, C3, or CS) with UCI categories, commissaires, and regulations.                                    | AAA (UCI, National)         | 120 days (\$300 rush fee) | \$625 plus pay 4 officials***                 | Uplifter Required*. Close <b>3 business day</b> before.   | UCI Race, or SEL**                                 | 5+        | 60-day draft, 45-day publish | ~ \$300 for 1 Official    |
| Competitive   | UCI event (HC, World Cup) with UCI categories, regulations, and commissaires.  | AAA+ (International)        | 120 days (\$300 rush fee) | \$625 plus pay 4 officials***                 | Uplifter Required*. Close <b>7 business day</b> before.   | UCI Race   | 5+        | 60-day draft, 45-day publish | n/a                       |

\*Contact events@cyclingbc.net to discuss

\*\*Learn more about discipline-specific policy on our organizer resources page.

\*\*\*Additional sanctioning applications and fees with Cycling Canada and the UCI may apply.

2026 Sanctioning Agreement - Comparison

| #  | Item  | Participatory  |   | Competitive  |  |   |                     |                |                 |                  |
|----|---|--|---|--|--|---|---------------------|----------------|-----------------|------------------|
|    |   | Education  | Mass-Participation 500  | Mass-Participation 500 Plus  | GrassRoots 100   | GrassRoots 100 Plus   | A-Level Competition | AA Competition | AAA Competition | AAA+ Competition |
| 1  | Acknowledgment  | I agree to abide by all terms outlined in this application.  |   |  |  |   |                     |                |                 |                  |
| 2  | Post-Event Debrief  | I agree to engage in a post-event phone/email communication with <b>Cycling BC staff</b> to debrief the event within 5 business days.  |   |  |  |   |                     |                |                 |                  |
| 3  | Accident Reporting  | I agree to report accidents using Cycling BC's online form (cyclingbc.net/accident) within 24 hours.   |   |  |  |   |                     |                |                 |                  |
| 4  | Showcase Cycling BC   | I agree that the organizer must display the text "Sanctioned by Cycling BC" and the Cycling BC logo on all websites and promotional materials used to promote the event.   |   |  |  |   |                     |                |                 |                  |
| 5  | Organizer Responsibilities                                    | I agree that the Organizer is entirely responsible for organizing the event(s) and for all costs, debts, expenses, losses, damages, or injuries to property or persons that may arise from the organization or execution of the event or from participating in it in any capacity. In doing so, the Organizer shall work to minimize the possibility of such losses. Cycling British Columbia will, in turn, provide liability insurance coverage for the Organizer. |   |  |  |   |                     |                |                 |                  |
| 6  | Land Permission   | I understand that the organizer must receive written permission from any applicable landowners and government departments before hosting any event(s).   |   |  |  |   |                     |                |                 |                  |
| 7  | Application Accuracy  | I understand Cycling BC will use this application information to create website calendar events and a Uplifter event registration portal.  |   |  |  |   |                     |                |                 |                  |
| 8  | Failure of Approval   | I understand that failure to obtain sanctioning approval or the inability to document a sanctioned event may result in a breach of coverage. The insurer shall not have any duty to defend any individual member for any suit arising from a non-sanctioned event or an improperly documented sanctioned event.  |   |  |  |   |                     |                |                 |                  |
| 9  | Failure to Read   | I understand that failure by the Organizer to read and ask Cycling BC questions concerning its regulations, policies, this event registration or sanctioning process, or the rules of Cycling Canada and the International Union of Cyclists (UCI) does not waive the Organizer's responsibility to comply with said policies, processes, and regulations.   |   |  |  |   |                     |                |                 |                  |
| 10 | Risk-Management   | I understand that this event must be organized responsibly to limit risk to participants and promote a good image of Cycling BC, the affiliated club, and the sport of cycling in general.   |   |  |  |   |                     |                |                 |                  |
| A  | SafeSport & Affiliation Requirements                          | I understand that clinics must be led by an accredited Cycling BC Club-Assistant (or higher) coach/instructor, and all others in a leadership position must hold Cycling BC Chaperone (or higher) status.  | I understand that I must hold an active Cycling BC membership (UCI Technical License: Event Organizer) and be directly or indirectly (e.g., hired race director) with a Cycling BC-affiliated organization (Provincial Club non-profit society, Provincial Trade Team, or Supporting Business registered with the Province of British Columbia or equivalent) in good standing. |  |  |   |                     |                |                 |                  |
| B  | Event Registration hosting on Uplifter's Software for Cycling | I understand that hosting event registration on Uplifter is <b>required</b> to uphold insurance requirements and streamline the administrative experience of all stakeholders.   | I understand that hosting event registration on Uplifter is <b>encouraged</b> to reduce post-event invoice fees, ensure insurance requirements are upheld, and streamline the administrative experience of all stakeholders.  | I understand that hosting event registration on Uplifter is <b>encouraged</b> to uphold insurance requirements and streamline the administrative experience of all stakeholders. <b>I understand that if I choose an alternative platform, I am subject to the expectations outlined by Cycling BC (view details on our Organizer Resource page)</b>                                       | I understand that hosting event registration on Uplifter is <b>encouraged</b> to uphold insurance requirements and streamline the administrative experience of all stakeholders. <b>I understand that if I choose an alternative platform, I am subject to the expectations outlined by Cycling BC (view details on our Organizer Resource page)</b>                                 | I understand that hosting event registration or license check on Uplifter is <b>required</b> to uphold insurance requirements and streamline the administrative experience of all stakeholders (except in exceptional circumstances that must be negotiated with Cycling BC). <b>I understand that if I choose an alternative platform, I am subject to the expectations outlined by Cycling BC (view details on our Organizer Resource page)</b> |                     |                |                 |                  |
| C  | Membership Type and Liability Waivers                         | I understand all participants must hold an active Cycling BC membership ( <b>HopOn, CFA, Prov, or UCI</b> ) OR activate our insurance policy via our Uplifter system by selecting the Out-of-Province registration rule or purchasing a Single-Event License (SEL).  | I understand all participants must hold an active Cycling BC membership ( <b>CFA, Prov, or UCI</b> ) OR activate our insurance policy via our Uplifter system by completing the non-member waiver (included in your Uplifter event registration or available standalone at cyclingbc.net/prospective).  | I understand all participants must hold an active Cycling BC-issued <b>CFA, Prov Race, or UCI Race License</b> OR activate our insurance policy via our Uplifter system by selecting the Out-of-Province registration rule (includes signing Cycling BC's Liability Waiver and uploading a copy of their UCI Race license from another region) or purchasing a Single-Event License (SEL). | I understand all participants must hold an active Cycling BC-issued <b>Prov Race or UCI Race License</b> OR activate our insurance policy via our Uplifter system by selecting the Out-of-Province registration rule (includes signing Cycling BC's Liability Waiver and uploading a copy of their UCI Race license from another region) or purchasing a Single-Event License (SEL). | I understand all participants must hold an active Cycling BC-issued <b>UCI Race license for championship categories</b> OR activate our insurance policy via our Uplifter system by selecting the Out-of-Province registration rule (includes signing Cycling BC's Liability Waiver and uploading a copy of their UCI Race license from another region).  |                     |                |                 |                  |

2026 Sanctioning Agreement - Comparison

| # | Item                               | Participatory  |  |   | Competitive   |  |   |   |   |  |
|---|------------------------------------|--|--|---|---|--|---|---|---|--|
|   |                                    | Education  | Mass-Participation 500   | Mass-Participation 500 Plus   | GrassRoots 100  | GrassRoots 100 Plus  | A-Level Competition   | AA Competition  | AAA Competition   | AAA+ Competition   |
| D | Registration CLOSE time            | I understand event registration must close at least <b>one day</b> before the event to ensure all participants are correctly registered, Cycling BC staff can verify licenses for non-BC residents, and instructors can be adequately prepared.            | I understand that hosting event registration on <b>Uplifter's Software for Cycling</b> provides access to <b>day-of-event</b> registration for both Cycling BC members and prospective members.<br><br>I understand that hosting event registration on an <b>alternative platform</b> requires that event registration closes at least <b>two business days before</b> the event (e.g. 11:59 pm Wednesday for a Saturday start).   | I understand that hosting event registration on an <b>alternative platform</b> requires that event registration closes at least <b>two business days before</b> the event (e.g. 11:59 pm Wednesday for a Saturday start).   | I understand event registration must close at least <b>one day</b> before the event to ensure all participants are correctly registered, Cycling BC staff can verify licenses for non-BC residents, and organizers and timing operators can prepare start lists.  | I understand event registration must close at least <b>one business day</b> before the event to ensure all participants are correctly registered. This allows Cycling BC staff to verify licenses for non-BC residents and enables organizers, officials, and timing operators to prepare start lists.                                     | I understand event registration must close at least <b>two business days</b> before the event to ensure all participants are correctly registered. This allows Cycling BC staff to verify licenses for non-BC residents and enables organizers, officials, and timing operators to prepare start lists. | I understand event registration must close at least <b>three business days</b> before the event to ensure all participants are correctly registered. This allows Cycling BC staff to verify licenses for non-BC residents and enables organizers, officials, and timing operators to prepare start lists. | I understand event registration must close at least <b>three business days</b> before the event to ensure all participants are correctly registered. This allows Cycling BC staff to verify licenses for non-BC residents and enables organizers, officials, and timing operators to prepare start lists.       | I understand event registration must close at least <b>seven business days</b> before the event to ensure all participants are correctly registered. This allows Cycling BC staff to verify licenses for non-BC residents and enables organizers, officials, and timing operators to prepare start lists.        |
| E | Definition                         | I understand this sanctioning type is specific to Cycling BC-affiliated organizations hosting education events that either charge a fee, award upgrade points, or are open to the public (non-Cycling BC members).   | I understand this sanctioning type is specific to Cycling BC-affiliated organizations hosting Charity or Gran-Fondo style events with a <b>common start time</b> and includes a <b>maximum of 500 participants</b> .   | I understand this sanctioning type is specific to Cycling BC-affiliated organizations hosting Charity or Gran-Fondo style events with a <b>common start time</b> and includes <b>more than 500 participants</b> .   | I understand this sanctioning type is specific to self-seeded community competitions with a <b>maximum of 100 participants</b> , categories may vary from Cycling BC and Cycling Canada standards (although aligning categories is encouraged for consistency), commissaires are not present, and objective upgrade points are not available. | I understand this sanctioning type is specific to self-seeded community competitions with <b>more than 100 participants</b> , categories may vary from Cycling BC and Cycling Canada standards (although aligning categories is encouraged for consistency), commissaires are not present, and objective upgrade points are not available. | I understand this sanctioning type is specific to categorized competitions with Cycling BC categories, commissaires, regulations, and upgrade/series points.  | I understand this sanctioning type is specific to categorized championships with Cycling BC categories, commissaires, regulations, and upgrade/series points.   | I understand this sanctioning type is specific to UCI events (C1, C2, C3, or CS) with UCI categories, commissaires, and regulations.  | I understand this sanctioning type is specific to UCI events (HC, World Cup) with UCI categories, commissaires, and regulations.   |
| F | Sanctioning Fees                   | I understand that an upfront event sanctioning fee of <b>\$40 per day</b> will be charged at the end of this application.  | I understand that an upfront event sanctioning fee of <b>\$200 per day</b> will be charged at the end of this application.<br><br>I agree to pay a post-event invoice of \$5.00 per non-Cycling BC member participating (when <b>Uplifter Software for Cycling</b> is used for Event Registration) or \$5.00 per all participants if another registration platform is used (in which case I agree to submit a complete start list for the event no later than 2 business days before the event). | I understand that an upfront event sanctioning fee of <b>\$200 per day</b> will be charged at the end of this application.<br><br>I agree to pay an agreed-upon post-event invoice fee per non-Cycling BC member participating (when <b>Uplifter Software for Cycling</b> is used for Event Registration) or a universal fee per all participants if another registration platform is used (in which case I agree to submit a complete start list for the event no later than 2 business days before the event). Contact Cycling BC staff to negotiate. | I understand that an upfront event sanctioning fee of <b>\$30 per day</b> will be charged at the end of this application.   | I understand that an upfront event sanctioning fee of <b>\$40 per day</b> will be charged at the end of this application.  | I understand that an upfront event sanctioning fee of <b>\$280 per day</b> will be charged at the end of this application.  | I understand that an upfront event sanctioning fee of <b>\$405 per event</b> will be charged at the end of this application.  | I understand that an upfront event sanctioning fee of <b>\$625 per event</b> will be charged at the end of this application.<br><br>I understand that additional sanctioning application processes, deadlines, and fees with Cycling Canada and the UCI may apply. Please keep us apprised of your application. | I understand that an upfront event sanctioning fee of <b>\$2500 per event</b> will be charged at the end of this application.<br><br>I understand that additional sanctioning application processes, deadlines, and fees with Cycling Canada and the UCI may apply. Please keep us apprised of your application. |
| G | Application Deadline and Late Fees | I understand applications must be submitted at least 30 days before an Education Event.<br><br>Late applications are subject to a <b>\$50 rush-processing fee</b> , which will be invoiced separately and must be paid in full before approval is granted. | I understand applications must be submitted at least 30 days before a Mass-Participation event.<br><br>Late applications are subject to a <b>\$50 rush-processing fee</b> , which will be invoiced separately and must be paid in full before approval is granted.   | I understand applications must be submitted at least 30 days before a Mass-Participation event.<br><br>Late applications are subject to a <b>\$50 rush-processing fee</b> , which will be invoiced separately and must be paid in full before approval is granted.  | I understand applications must be submitted at least 30 days before a Grassroots Competition.<br><br>Late applications are subject to a <b>\$50 rush-processing fee</b> , which will be invoiced separately and must be paid in full before approval is granted.  | I understand applications must be submitted at least 60 days before an A-Competition.<br><br>Late applications are subject to a <b>\$100 rush-processing fee</b> , which will be invoiced separately and must be paid in full before approval is granted.  | I understand applications must be submitted at least 90 days before an AA-Competition.<br><br>Late applications are subject to a <b>\$200 rush-processing fee</b> , which will be invoiced separately and must be paid in full before approval is granted.  | I understand applications must be submitted at least 120 days before an AAA-Competition.<br><br>Late applications are subject to a <b>\$300 rush-processing fee</b> , which will be invoiced separately and must be paid in full before approval is granted.  | I understand applications must be submitted at least 120 days before an AAA+ Competition.<br><br>Late applications are subject to a <b>\$300 rush-processing fee</b> , which will be invoiced separately and must be paid in full before approval is granted.   | I understand applications must be submitted at least 120 days before an AAA+ Competition.<br><br>Late applications are subject to a <b>\$300 rush-processing fee</b> , which will be invoiced separately and must be paid in full before approval is granted.  |

2026 Sanctioning Agreement - Comparison

| # | Item                                   | Education | Participatory          |                             | Competitive  |  |  |   |   |
|---|--|-----------|------------------------|-----------------------------|--|--|--|---|---|
|   |  |           | Mass-Participation 500 | Mass-Participation 500 Plus | GrassRoots 100   | GrassRoots 100 Plus  | A-Level Competition  | AA Competition  | AAA Competition   |
| H | Commissaires and Consultants           | n/a       | n/a                    | n/a                         | I understand commissaires are neither required, scheduled, nor subsidized by Cycling BC at this type of event and that the event organizer is solely responsible.<br><br><b>However, starting in 2026, organizers may request an on-site or virtual consultant (a commissaire or technical delegate) as an optional add-on during the application process.</b> | I understand Cycling BC will provide a minimum of 2 commissaires, an approximate investment of \$800.  | I understand Cycling BC will provide a minimum of 3 commissaires, an approximate investment of \$1000.   | I understand Cycling Canada will schedule and invoice the organizer for 4 commissaires, whereas Cycling BC schedules and pays for one additional commissaire, for a minimum of five commissaire panel members.  | I understand the UCI will schedule and invoice the organizer for the necessary number of commissaires.  |
| I | Racing on a Single-Event License (SEL) | n/a       | n/a                    | n/a                         | I understand that participants with a Single-Event License (SEL) can compete in <b>ANY</b> category.   | I understand that participants with a Single-Event License (SEL) can only compete in <b>Beginner categories</b> (i.e., DH: Beginner, Road: Cat 5).   | I understand that participants with a Single-Event License (SEL) can only compete in <b>Beginner categories</b> (i.e., DH: Beginner, Road: Cat 5).   | I understand that participants with a Single-Event License (SEL) can only compete in <b>Beginner categories</b> (i.e., DH: Beginner, Road: Cat 5).  | n/a   |
| J | Technical Guides                       | n/a       | n/a                    | n/a                         | I understand that technical guides are not required at this type of event. Still, I acknowledge that starting in 2026, Cycling BC Google Doc templates will be available to support organizers and participants.   | <b>I understand that Cycling BC is responsible for drafting, managing, and approving Technical Guides (via Google Docs).</b><br><br>I understand Cycling BC will liaise with Commissaires during final approval. I understand that best practices are to publish the technical guide in accordance with the opening event registration.<br><br>Thus, at a minimum, I commit to providing adequate information at least <b>30 days before</b> the competition to ensure a published version (Google Doc Live-published) is available no later than <b>21 days before</b> the competition.<br><br>I understand that changes to the technical guide should not occur within <b>3 days</b> of the event. | <b>I understand that Cycling BC is responsible for drafting, managing, and approving Technical Guides (via Google Docs).</b><br><br>I understand Cycling BC will liaise with Commissaires during final approval. I understand that best practices are to publish the technical guide in accordance with the opening event registration.<br><br>Thus, at a minimum, I commit to providing adequate information at least <b>45 days before</b> the competition to ensure a published version (Google Doc Live-published) is available no later than <b>30 days before</b> the competition.<br><br>I understand that changes to the technical guide should not occur within <b>5 days</b> of the event. | <b>I understand that Cycling BC and Cycling Canada are responsible for drafting, managing, and approving Technical Guides (via Google Docs).</b><br><br>I understand Cycling BC and Cycling Canada will liaise with Commissaires during final approval. I understand that best practices are to publish the technical guide in accordance with the opening event registration.<br><br>Thus, at a minimum, I commit to providing adequate information at least <b>60 days before</b> the competition to ensure a published version (Google Doc Live-published) is available no later than <b>45 days before</b> the competition.<br><br>I understand that changes to the technical guide should not occur within <b>7 days</b> of the event. | <b>I understand that the UCI is responsible for drafting, managing, and approving Technical Guides.</b><br><br>I understand the UCI will liaise with Commissaires during final approval. I understand that best practices are to publish the technical guide in accordance with the opening event registration.<br><br>Thus, at a minimum, I commit to providing adequate information to the UCI well in advance. |