



Board of Director Minutes
February 17, 2026, 7:00 pm via Google Meet

Present: Chris Cook (ED); Board Members: Scott Suffolk, Steph Roorda, Kristen Anderson, Martin Farnham, Todd Hansen, Lister Farrar, Matthew Cooperwilliams.

Regrets: Charles Russell, Roxanne St-Pierre

Submitted by Martin Farnham

1. Meeting Open

- Land acknowledgment
 - No new conflict of interest disclosures were made
 - Minutes from the January 20 meeting were approved, as amended by Scott Suffolk.
 - The agenda was approved as circulated
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2. Executive Director (ED) Report

- Chris noted that there is a review of registration platforms (including CCN) underway by Cycling Canada and the Interprovincial Council.
 - The team is adapting to the recent departure of the coach training coordinator; tasks are being reassigned and a review of the position is underway as part of the overall review of roles and responsibilities among the staff.
 - Some board members still need to complete their Commit to Kids training—Chris will circulate codes.
 - Chris noted that the Board needs to consider whether to bring a revised Bylaw 2.02 (fees voting vs. board setting fees) to a member vote again this Spring.
 - Membership is currently at about 80 behind where it was at this time last year .
 - Chris reported on his first 30/60/90 day plans/goals and progress toward those.
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3. Strategic Plan/Operational Plan Update

- Chris has provided the board with a draft operational plan
- Board discussed publishing the operational plan as it becomes more finalized
- Board discussion of whether to combine Q4 and Q1 progress reports to membership on the Strategic Plan, given recent major turnover in office and many irons in the fire currently including onboarding the new ED; Board agreed that these should be combined; Chris said he would aim for an early Q1 report to minimize reporting delay for Q4.

- CBC is applying for 2028 BC Games (Road and MTB). Likely long shot this time, but will give us a place at the table and help us develop a strong application for the next cycle.
 - Lister suggested contacting BC High School Sports to help us with a bid, given the popularity of MTB in the BC HS Championships
 - Lister noted challenges for Road given the lack of youth programs in most BC regions (a BC Games selection criterion)
 - Chris noted that CBC will sanction the 55+ Summer Games
 - Chris has talked to Quebec about how to capitalize on the Downhill World Cup in September.
 - Chris discussed staff work underway on a communications plan, with an eye to improving community engagement; Board discussed a need for more advance notification of members and repeat messaging in case members miss an announcement.
 - There was discussion of women's participation in cycling and how to promote that.
 - Scott presented the 2026 budget proposed by the Finance and Audit Committee as well as a report on 2025 year end
 - 2025 year-end now looks on target for a surplus of approximately \$45k
 - Budget highlights include increases in youth development and events, in line with Strategic Plan priorities; budget is fiscally conservative
 - Discussion.
 - Proposed budget moved by Martin, seconded by Kristen; all in favour
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4. Committee Updates

- Nominations and HR Committee: No updates
 - Finance and Audit Committee: This was covered in Scott's budget discussion (Section 3, above)
 - Governance and Ethics Committee (Matthew) reported on ongoing Safesport investigations and progress developing a political expression policy.
 - Committee intends to consult with Event Organizers and Commissaires
 - Hope to develop a "how to" guide for in-the-moment issues that arise at events.
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6. Meeting Adjournment

- Board reviewed action items; there was a request for discussion of our events strategy at the next meeting.
- Next meeting is March 17, 7pm.

The meeting adjourned to its usual *in camera* discussion at 8:40pm.