



Board of Director Minutes

April 21, 2026, 7:00 pm via Google Meet

Present: Chris Cook (ED); Board Members: Scott Suffolk, Roxanne St-Pierre, Martin Farnham, Todd Hansen, Lister Farrar, Matthew Cooperwilliams.

Regrets: Charles Russell, Kristen Anderson, Steph Roorda

Submitted by Martin Farnham

1. Meeting Open

- Call to order 7:06pm
 - Land acknowledgment
 - No new conflict of interest disclosures were made
 - Minutes from the March 17 meeting were approved
 - The agenda was approved as circulated
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2. Executive Director (ED) Report

- Update on Operations Plan dashboard; including discussion of format, reporting
 - Presentation by Tara on High Performance program
 - Pathways
 - Finding and developing coaches
 - Formalizing selection criteria
 - Martin had a question on increasing field sizes at youth races.
 - Roxanne asked about key risks
 - Chris gave updates on membership, engagement
 - Noted some key successes, including April 8 insurance townhall hosted by Bill at Gallagher. Slide deck and video should be available online soon.
 - One key takeaway was the likelihood that 24/7 coverage may be removed as an offering by insurers as soon as next year.
 - 27 Ride Leaders trained to date.
 - Update on Interprovincial Council Working Group
 - Review of some key upcoming events.
 - Discussion of staff role assessments and upcoming posting of Assistant Director position (coach/education/performance)
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3. Committee Reports

- **HR and Nominations:** Roxanne reported on the Board Surveys that Directors were asked to fill out as part of governance review. Board members report that
 - they think Board culture is respectful and inclusive
 - they feel comfortable expressing different opinions
 - some are feeling burnt out.
 - some feel the Board is still too operational, and should be more strategic
 - some noted that they view “success” as a strong ED with tools/support to complete their mandate.
 - priorities for the organization include building trust with members and financial strength.
 - Roxanne also noted an expression of interest from someone to run for the Board.
 - **Governance and Ethics:** Matthew reported that
 - a semi-final political display policy has been drafted and will be circulated to Event Organizers and Commissaires for review. After their input it will be brought back to the Board.
 - Updated Terms of Reference: Need to figure out where Safesport complaints fit before finalizing ToRs. Some policies regarding Safesport will need to be updated.
 - **Finance and Audit:** Scott reported that the audit is on track, with the meeting with the auditor scheduled for May 15
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4. Meeting Adjournment

- Next meeting is May 19, 7pm.
- The meeting adjourned to its usual *in camera* discussion at 9:01pm.