



## New Business

Cycling BC  
Annual General Meeting  
June 15, 2026

### How to submit New Business

You are invited to submit proposals for items of New Business to be considered at the Annual General Meeting (AGM). To ensure your proposal is considered, please follow these guidelines:

1. **Submission Deadline:** Proposals must be submitted within seven (7) days of receiving the AGM notice. No proposals will be accepted after June 1, 2026, at 5:00 PM PST.
2. **Format:** Use the provided form below, limit your proposal to 500 words and send it to [arlaine@cyclingsbc.net](mailto:arlaine@cyclingsbc.net).
3. **Threshold:** Proposals must be signed by a minimum of 5% of eligible voting members, which equates to 230 signatures, based on a total of 4,600 members as of May 16, 2026.

All proposals, along with any Board amendments and Board resolutions, will be shared with Members along with the AGM agenda and notice at least ten (10) days before the meeting.

For detailed guidelines, please refer to Appendix B in this document, which includes references to Cycling BC's New Business By-Law and the BC Societies Act.

## **New Business**

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### **Name of Member presenting the proposal**

First Name:

Last Name:

Member Number:

Proposed item of New Business (i.e. the matter that the members propose to have considered at an annual general meeting). Must not exceed 500 words in length.

Written Support Statement (If a written support statement is being submitted with the proposal, the combined length of the proposal and the written support statement must not exceed 500 words.)



Please use this template for any subsequent pages.

## Appendix B – Cycling BC By-Law & Societies Act References

### Cycling BC Bylaw: Section 3.07, New Business

a) No other item of business will be included in the notice of the meeting of the Members unless notice in writing of such other item of business has been submitted to the Board within seven (7) days of receiving notice of the meeting of the Members in accordance with procedures as approved by the Board.

b) Copies of all such proposals together with copies of any amendments thereto then proposed by the Board and copies of all resolutions put forward by the Board shall be sent to all Members with the agenda and the notice calling an Annual General Meeting no later than ten (10) days prior to the meeting.

### BC Societies Act: Section 81, Members' Proposals

(1) In this section:

"proposal" means a notice sent under subsection (2) to a society;  
"proposal threshold" means

(a) 5% of the voting members of a society, unless paragraph (b) applies, or  
(b) if the bylaws of the society provide for a percentage lower than 5%, that percentage, but in either case, not fewer than 2 members.

(2) Voting members of a society may send to the society a notice of a matter that the members propose to have considered at an annual general meeting.

(2.1) A proposal may be accompanied by one written statement in support of the proposal.

(3) A proposal is valid if

(a) the proposal contains the names of, and is signed by, not fewer than the number of voting members that constitutes the proposal threshold for the society,

(b) the proposal is accompanied by any special resolution required to be considered, and

(c) the proposal, or, if a statement referred to in subsection (2.1) accompanies the proposal, the proposal and statement together, does not exceed 500 words in length.

(4) Subject to subsection (7), a society that receives a valid proposal at least 7 days before notice of the annual general meeting is sent must include, with that notice,

(a) the proposal,

(b) the names of the members submitting the proposal, and

(c) the statement, if any, in support of the proposal, if the members submitting the proposal request that the statement be included with the notice.

(4.1) Subject to subsection (7), the society must allow one of the members who submitted a valid proposal to present the proposal personally, and not by proxy, at the annual general meeting in relation to which the proposal was made if the member is a voting member at the time of the meeting.

(5) [Repealed 2021-24-24.]

(6) A society, or a person acting on behalf of a society, does not incur any liability merely because the society or person complies with subsection (4).

(7) A society is not required to comply with subsection (4) or (4.1) if the proposal relates to substantially the same matter that was considered at a general meeting held in either of the 2 previous calendar years before the calendar year in which the annual general meeting referred to in that subsection is to be held.