CYCLING BC

Board of Director Minutes
May 19, 2026, 7:00 pm via Google Meet
Submitted by Martin Farnham

Present: Chris Cook (ED); Board Members: Scott Suffolk, Roxanne St-Pierre, Martin Farnham, Lister Farrar, Matthew Cooperwilliams, Steph Roorda

Regrets: Charles Russell, Kristen Anderson

1. **Meeting Open**

- Call to order 7:05pm
- Land acknowledgment
- No new conflict of interest disclosures were made
- Minutes from the April 21 meeting were approved
- The agenda was approved as circulated
- Martin noted that Todd Hansen has stepped down from the Board (his term was due to conclude in June 2026) and thanked him for his 3 years of service on the Board and ongoing service to the cycling community.

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2. Executive Director (ED) Report

- Chris gave updates on a potential SafeSport case, noted that the annual audit was complete, and pointed to the upcoming deadline for our Gaming Grant application.
- CBC did not receive a BC Summer Student Grant this year.
- Chris led a discussion of the Cycling Canada situation regarding the recent announcements about Women's Team Pursuit. The board discussed lessons that Cycling BC can learn from Cycling Canada's handling of the situation.
- The Interprovincial Council's Data Working Group audit of CCN continues, including review of offerings by competing service providers.
- Chris announced that a new Advisory Group is being formed to assist with Road Race Events. Potential members of this group have been invited to participate.
- At least 3 board members plan to be in attendance at Road Provincials.
- Chris gave an update on the search for the Associate Director Sport Performance, Coaching and Education; job posting is live and applications are being reviewed..
- Board members were asked to help connect Chris with potential donors or sponsors in their networks.
- Chris noted that CBC has been upgraded from an "emerging" PSO to an "advancing" PSO in our viaSport Advanced Excellence Grant. This resulted in an increase of $5000 in our annual grant.

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3. Strategic Plan/Operational Updates

- Update on Operations Plan dashboard.
- Staff still working to solidify plans for CX, Crit, and Track Provincials for 2026.
- Board reviewed key dates/deadlines in runup to June AGM.
- First quarterly report on Strategic Plan will be released to Membership in the next couple days. Transparent reporting on progress is itself a key element of the Strategic Plan.

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4. Committee Reports

- **HR and Nominations**: Roxanne reported that 6-7 nominations had been received for 2 Board positions up for election before the AGM.
- **Governance and Ethics**: No updates.
- **Finance and Audit**: Scott reported that the audit is complete. We again received a clean audit, with the auditor noting improvement in our financial situation. However, the "material concern" clause which first appeared in our 2023 financial statement remains on our 2025 financial statement pending growth of our working capital.
- Other
    - The Board discussed bringing forth a Bylaws revision to change how fees are set (from the members setting fees to the Board setting fees), but decided that staff energy this year would be best focused on implementing the new Strategic Plan.
    - Martin moved that wording of our Bylaws regarding Standing Committees be changed to allow for more flexibility in which specific committees are constituted in any given year.

Motion: That wording of Section 6.03 of our Bylaws be changed to

"6.03 Standing Committees

The Society will maintain standing committees that address the functions of Financial Oversight and Audit, Nominations, Human Resources, Governance, Ethics and Risk."

Moved: Martin Farnham
Seconded: Scott Suffolk
All in favour.

This single motion will be put to the Membership as a Special Resolution at our AGM in June, and members will be asked to vote on it electronically in the days following the AGM. A ⅔ majority is required for the proposed Bylaws change to be enacted.

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4. Meeting Adjournment

- Next scheduled meeting is June 9, 7pm.
- The meeting adjourned to its usual *in camera* discussion at 8:50pm.